

# PLASTERDOWN GROUPED PARISH COUNCIL

Minutes of the Annual General Meeting of **PLASTERDOWN PARISH COUNCIL** held in **Whitchurch Village Hall**  
On **WEDNESDAY 17<sup>th</sup> May 2023** at **7.30 pm**

**Present:** Cllr R Phillips, Cllr I Walton, Cllr E Cole, J Sturmer, Cllr N Alford and Cllr R Pearson-Bunt. To be Co-opted  
Cllr K Warnes, Cllr A Davis and Cllr S Ware.

**In Attendance:** Mr Andrew Lacey (Clerk), Cllr P Sanders (DCC) and 1 member of the public.

**Public Question Time:** None raised.

## **25/23    APOLOGIES FOR ABSENCE**

Cllr S Dingle who also stated he wouldn't be standing for re-election.

## **26/23    ELECTION OF CHAIR**

Cllr R Phillips agreed to Chair this meeting as a formal Chair for the year could not be agreed. It was agreed to carry the discussion to the next meeting and if no one came forward the Chair would have to be shared.

## **27/23    ELECTION OF VICE-CHAIR**

Carried forward due to 26/23.

## **28/23    DECLARATIONS OF INTEREST**

None.

## **29/23    APPOINTMENT OF PLANNING COMMITTEE MEMBERS**

Cllr N Alford, Cllr E Cole, Cllr I Walton, Cllr R Phillips and Cllr Sturmer all agreed to continue as members of the planning committee. It was agreed that Cllr R Pearson-Bunt, Cllr K Warnes, Cllr A Davis and Cllr S Ware all be appointed to the Planning Committee. A Chair will be appointed at the first meeting.

## **30/23    APPOINTMENT OF STAFFING COMMITTEE MEMBERS**

Cllr I Walton and Cllr E Cole agreed to continue as members of the staffing committee, being joined by Cllr J Sturmer and Cllr R Pearson-Bunt.

## **31/23    APPOINTMENT OF WHITCHURCH DOWN CONSULTATIVE GROUP MEMBER**

Cllr R Phillips agreed to continue to represent Plasterdown Parish Council and Cllr J Sturmer as back up.

## **32/23    NOMINATIONS OF PARISH MEMBERS TO DNPA**

The Clerk had recently received the list and information on candidates and will forward to all.

## **33/23    APPROVAL OF THE MINUTES OF THE COUNCIL MEETING HELD ON 22<sup>nd</sup> MARCH 2023**

It was **AGREED** that the Minutes of this meeting be adopted.

## PLASTERDOWN GROUPED PARISH COUNCIL

### **34/23    CO-OPTION OF COUNCILLORS**

Alex Davis, Susanna Ware and Katie Warnes introduced themselves and were welcomed and Co-Opted onto the Council. Proposed by Cllr Walton and AGREED by all.

### **35/23    CONSENT TO RECEIVE AGENDAS BY EMAIL**

AGREED by all.

### **36/23    MATTERS ARISING FROM THE MINUTES NOT LISTED AS SEPARATE ITEMS ON THIS AGENDA**

a) **Gees Farm** – Cllr P Sanders had updated the Council at the APM and has agreed to keep updating. Please see APM Minutes.

b) **Parish Jubilee Tree Planting Initiative** – Four sites have been identified (Warren's Cross; West Down: by Ryland's Plantation and Huckworthy Common) and Cllr S Hill has already reached agreement with the owners of Huckworthy Common. Chair and Clerk to organise letters to all concerned parties. Cllr J Sturmer will progress the provision of plaques in time for autumn planting.

c) **Coronation Event** – Update as part of Chairs Report in APM. Cllr Sturmer raised the idea of planting a tree to mark the Coronation. This was agreed to carry forward.

d) **Beating of the Bounds** – Cllr J Sturmer noted progress is being made and Cllr Walton also regarding moving the boundary stone. Cllr J Sturmer raised the question of advertising and will put something in Tavi Links, agreed by all.

e) **Rapid Response Catchments Project** – Cllr Phillips had agreed to be point of contact with the Project but things seem to be moving forward and he hasn't been contacted.

### **37/23    REPORTS FROM COUNCIL REPRESENTATIVES ATTENDING MEETINGS/EVENTS OF OTHER ORGANISATIONS**

Cllr Walton remains a Trustee of the Whitchurch Community Hall and things are looking positive as they are solvent and bookings are good. The project to install solar is pushing forward and the fire escape is being replaced.

Cllr Phillips had circulated the Whitchurch Down Management Plan, which is being re-written as it is out of date, for comments. The Clerk will re-circulate to include the new members.

It was noted that there is a new DNPA Ranger for the area and that the Park Authority should be notified should motorhomes or illegal overnight stays be suspected. It was noted that the Bylaws are currently in abeyance until the recent wild camping court decision is finalized. This is expected in July and then September time for the Bylaws, but the 1985 Bylaws still stand.

### **38/23    ZURICH INSURANCE RENEWAL**

The Clerk confirmed the premium for the coming year is £214 as per previous. Agreed by all.

# PLASTERDOWN GROUPED PARISH COUNCIL

## 39/23 TRAINING GRANTS

A pot of money is available for Southern Links Members to go towards training. Cllr Pearson-Bunt agreed to take this forward and attend the meeting of the 24<sup>th</sup> May, whilst encouraging all Councillors, in particular New Councillors to identify training needs and Cllr Pearson-Bunt will co-ordinate. It was proposed that one session for all would be a good way forward.

## 40/23 WHITCHURCH DOWN CONSULTATIVE GROUP COMMENTS

See 37/23 above.

## 41/23 CLERKS HOURS

The Clerk stated that the number of hours he does on Parish matters continues to exceed the contracted hours of 10 per month. 15 additional hours were worked in April due to the Local Election work. It was agreed to continue to be reviewed by the Chair and Staffing Committee.

## 42/23 PLANNING MATTERS

a) For information only:

None		
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b) For information only:

None		
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Cllr Phillips noted that he personally knew of a planning application that hadn't been received by this Council so there must still be issues with DNPA Planning system

## 43/23 GENERAL FINANCE

Bank Balance as at 1 <sup>st</sup> May 2023	£5618.64
Receipts:	
Precept (1 <sup>st</sup> Half) 20/4/23	£2471
To approve the following payments:	
Clerks Salary	£132.10
Clerks Additional Hours	£264.20
CAB (Grant)	£50
DALC Subscription	£177.54
TASS (Grant)	£100
Whitchurch Parochial Church (Grant)	£150
Sampford Spiney Parochial Church (Grant)	£400
Tindle Newspapers	£67.20
Zurich Insurance (renewal)	£214

All approved.

## 44/23 APPROVAL OF 2021-2022 ACCOUNTS AND ANNUAL RETURN

The Accounts and Annual Return were agreed and the RFA and Chair will complete the Annual Return Forms.

## PLASTERDOWN GROUPEd PARISH COUNCIL

### **45/23    AUDITOR**

The accounts were audited by Graham Raikes who is happy to do this going forward.

### **46/23    CORRESPONDENCE**

None.

### **47/23    MINOR ITEMS**

None.

### **48/23    DATE AND TIME OF NEXT MEETING**

Tuesday 11<sup>th</sup> July at Sampford Spiney Church.

### **49/23    CLOSE**

The meeting was closed at 9.15pm.